

## New Emerson PTO Meeting Notes

New Emerson Elementary Library

Tuesday, April 18, 2017

**In Attendance:** Miranda Bailey, Kelly Clingman, Cyleene Gollob, Katie Mathis, Brittany Metz, Molly Moyer, Kathy Weidner

### **PTO Board**

- Co-Chair: Kelly Clingman and Kathy Weidner
- Secretary: Katie Mathis
- Treasurer: Kathy Weidner & Brittany Metz
- Celebrations: Miriam Rodriguez

### **1. Welcome**

- Meeting called to order at 4:15pm.
- Thank you everyone for coming.

### **2. Field Day**

- Field day will be held the afternoon of May 23<sup>rd</sup>.
- The BLM has agreed to send their fire truck for field day. They have it on their calendar for 2:00pm, barring any calls that they might get. They are flexible, we just need to let Brittany know ASAP if we would like them to come at a different time.
- Miriam is working on field day prep, she will be asking for volunteers soon.

### **3. Budget (Kathy Weidner)**

- We had a few more family donations come in, some classroom supply money went out.
- Kathy purchased the gift cards that we voted on at our last meeting for Steve, Deb, Joy, & Ashley.
- A movie license was purchased in order to show Toy Story at Movie Night next week.

### **4. 501c3 Status**

- Kathy spoke to her friend, Michael, who is an Attorney. Kathy and Michael feel like we can do the application ourselves, we don't need to hire a service.
- Kathy will meet with Michael to see if he can draft Articles of Incorporation for us.
- The fee to do it ourselves will be about \$300 for Federal and \$25-100 for State.
- Miranda will move forward with the application.

### **5. Movie Night-April 27<sup>th</sup>**

- The movie will be shown in the courtyard outside of Aubrey's classroom. Steve will hang a sheet for us to project the movie on. We will use Tara Brosig's projector.
- The kitchen will be available for concessions, the gym will open for bathrooms.
- Blankets and chairs can be brought in.
- 4<sup>th</sup> grade is in charge of concessions, Miranda is leading that group. They will have nachos and pizza in addition to popcorn and candy.
- Concessions will start at 7pm with the movie shown shortly after that. (715-730ish)

### **6. Secretary Day-April 26<sup>th</sup>**

- Kelly prepared a flyer to go out on PeachJar for Secretary's day. The flyer will go out on Monday, Apr 24. The kids can bring in a flower for Cherie and Michelle on Wed, Apr 26.

### **7. Teacher Appreciation Week & Lunch (May 1-3)**

- Kelly has created a flyer for Teacher Appreciation week as well. Monday will be High Five day, Tuesday is give you teacher a compliment day, and Wednesday will be give your teacher a note and treat day.
- We usually provide lunch for the whole staff at the end of Teacher Appreciation week. This year it happens to coincide with conferences as well.
- Kelly motioned to purchase food at no more than \$200 from Café Sol to provide a meal for the staff on Wed, May 3. Katie seconded the motion and it was passed with unanimous approval.

### **8. Ms Sharon Retirement**

- Sharon will be retiring at the end of this school year.
- Kelly motioned that PTO purchase a large cake that Cherie could pick up and would be enough for all of the students to celebrate with Sharon. The motion was unanimously approved.

### **9. Misc**

- Kelly contacted Chipotle about another fundraising night in the fall. PTO will keep the funds raised from this one. She has requested Sept 21 or 28, but has not heard back yet.
- There will be a clunker crit bicycle race downtown on May 19<sup>th</sup>. Molly thought it would be fun if we got a lot of New Emerson kids to show up in their class t-shirts. There are decorations provided and it is really fun for kids. Molly will make up some flyers to be posted before the race.

#### **10. Election of officers**

- Kelly has accepted a new job so this was her final PTO meeting. Congratulations, Kelly!
- We had a lot of good discussion about the future of our Board. There was no one interested in being the Chairperson, or even co-Chairperson. We discussed the importance of our board continuing to exist and how to achieve that.
- We are going to see if we can “rally the troops” and get some other parents interested in coming to PTO. We will revisit at our next meeting.

The meeting was adjourned at 5:10 PM

The next PTO meeting will be on Tuesday, May 16

PTO minutes prepared by: Katie Mathis